



Australian Government

Department of Human Services

How to Apply for a Tax File Number

If you are an Australian resident, you can apply for a tax file number (TFN) in various ways, depending on your circumstances.

You may apply for a TFN:

- [at Australia Post](#)
- [at a Department of Human Services \(Centrelink\) centre](#)
- [by post](#)

Apply at Australia Post

You can apply for a TFN at a [participating Australia Post retail outlet](#) if you are an Australian resident and able to attend an interview. There is no fee for lodging a TFN application.

The easiest way to apply for a TFN is to:

[Complete the online form.](#)

1. Print the summary, which will include your application reference number, and take it to your Australia Post interview.
2. Attend an interview at a participating Australia Post outlet within 30 days of completing your online form. You'll need to take your printed summary and [proof of identity documents](#) to the interview. You will be required to sign the application at Australia Post upon completion of the interview.

Next step:

- [Book your interview](#)

Apply at a Department of Human Services (Centrelink) centre

If you're unable to use the Australia Post service and you are a Department of Human Services (Centrelink) customer, you can apply in person at a Centrelink centre by completing the paper form *Tax file number – application or enquiry for individuals* (NAT 1432).

You can get a copy of this form by:

- [ordering online](#)
- phoning 1300 720 092 24 hours a day, 7 days a week
- asking for one from Centrelink.

Next step:

- Make sure you have originals of your proof of identity documents (see the instructions on the form for details of the documents you'll need) and attend a Department of Human Services (Centrelink) service centre.

Apply by post

If you can't attend an interview at an Australia Post participating retail outlet or you are not a Department of Human Services (Centrelink) customer, you'll need to complete the *Tax file number – application or enquiry for individuals form*.

You can get a copy of this form by:

- [ordering online](#)
- phoning 1300 720 092 24 hours a day, 7 days a week

Next step:

- Send your TFN application and certified copies of your identification documents to the address listed on the form.

Note: Don't mail your original identification documents – documents that you mail to us may not be returned to you.