

REGISTERING TO RECEIVE YOUR ATAR SCORE

Step 1: Go to QTAC www.qtac.edu.au

- Select ATAR Registration button (grey)



Select Register or LOG IN to the ATAR Portal button (red)



Step 2: Go to 'Sign up' area.

The QTAC login and sign-up form. It has two columns: "Login" and "Sign-up". The "Login" column has fields for "Email Address" and "Password", a "Forgot password?" link, and a "LOG IN" button. The "Sign-up" column has fields for "Email Address", "Password", and "Confirm Password", and a "SIGN UP" button. The QTAC logo and tagline "CHOOSE THE FUTURE" are at the top.

Step 3: Enter in the required details to complete your registration.

The "Student's Details" form. It asks for "First Name", "Last Name", "Date of Birth", "Mobile Phone", and "LUI". There are instructions for each field, such as "First Name must match your Given Names field in the My details section of the QCAA Student Portal".

HINT: Make sure you use the exact name as registered in your **QCAA myQCE Student Portal**. If these don't match it will flag an error. Remember to **use an email account that IS NOT your school one**.

Step 4: Tick the **first box** to agree to the terms of QTAC

Step 5: We ask that you **DO NOT TICK** the next **two boxes**. The first one allows the college to see who has registered for an ATAR and the score. The school uses this data only for analysis purposes (eg: the number of students in particular scores ranges), it is for our own data capture purposes.

The second box (leave unticked) gives QTAC your permission to send a text message to you to remind you when the ATAR scores are released. This comes in handy as a few students for whatever reason seem to forget.

The "Customer Declaration" form. It contains three checkboxes: 1) "I acknowledge that I have read, understood, and agree to be bound by the policies, terms and conditions set forth in the following as displayed on the QTAC website:" followed by a list of policies. 2) "Optional consent Please tick the box/es if you do not consent" followed by "I do not consent to my ATAR or ATAR eligibility as determined by QTAC being shared with the school I attended in year 12." 3) "I do not want to receive an email notifying me that my ATAR result has been released." At the bottom is a "COMPLETE REGISTRATION" button.

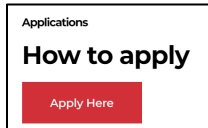
CREATING YOUR QTAC ACCOUNT TO APPLY FOR UNIVERISTY

To apply for university courses for 2024 you need to complete a **QTAC application**. This is a separate registration to your ATAR score.

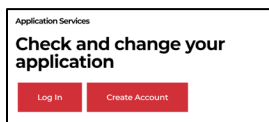
Step 1: Go to the QTAC home page: www.qtac.edu.au. Select the QTAC Application button.



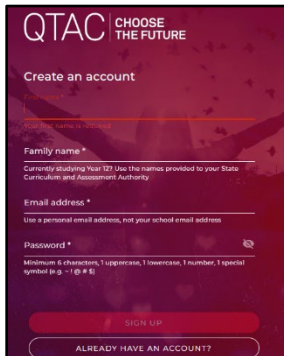
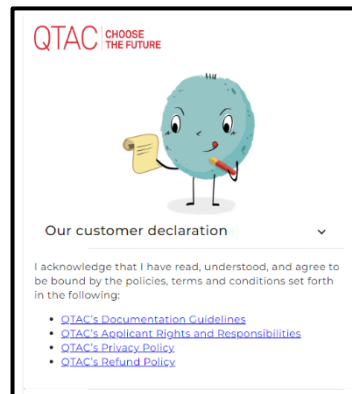
Step 2: Select the 'Apply Here' button (red), then select 'Create Account' (red button)



Step 3: Select the 'Create Account' button (red)



Step 4: Create your account by putting in the required information

A screenshot of the QTAC "Create an account" form. The background is dark red with the QTAC logo and "CHOOSE THE FUTURE" at the top. The form has fields for "Family name" and "Email address", with a "Password" field below. A "SIGN UP" button is at the bottom, and a link "ALREADY HAVE AN ACCOUNT?" is at the very bottom.A screenshot of the QTAC "Our customer declaration" form. It features a cartoon character holding a document. Below the character, there is a section titled "Our customer declaration" with a dropdown arrow. The text states: "I acknowledge that I have read, understood, and agree to be bound by the policies, terms and conditions set forth in the following:" followed by a list of links: "QTAC's Documentation Guidelines", "QTAC's Applicant Rights and Responsibilities", "QTAC's Privacy Policy", and "QTAC's Refund Policy".

When you create your QTAC Application account, please give your permission for the College to see your course selections and offers. This assists us to analyse the percentage of students who get their university offers and the choice of university and courses selected. It is part of our data analysis also.