



SHALOM COLLEGE

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20 April 2016

Dear Parents

I am writing to seek your assistance with the preparations for the Year 12 Formal.

This year the Formal is being held in the Sports Centre on Friday 27 May. As usual, we have engaged the services of a professional decorator. However, we need some assistance on Wednesday morning 25 May and on Saturday morning 28 May. The tasks will be as follows:

- Tablecloths, chair covers and ties, centerpieces on tables on Wednesday
- Pack up on Saturday morning – fathers and sons most welcome

If you are able to assist on any of the days, please complete the reply slip and return to the College office by Monday 9 May.

Yours sincerely

E. Austin - Campbell

**(Mrs Elizabeth Austin-Campbell)
Assistant to the Principal - Students**

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FORMAL ASSISTANCE

NAME: _____ PHONE NO: _____

I am able to help on:

Wednesday (25 May from 9.00am – 12pm) Time available _____

Saturday 28 May (from 8am) Time available _____

**** Please return to the College office by Monday 9 May ****