

TAFE QUEENSLAND

# TAFE AT SCHOOL

2019 COURSE GUIDE

BUNDABERG

FRASER COAST

GYMPIE

KINGAROY

NURUNDERI (CHERBOURG)

SUNSHINE COAST



**INDUSTRY**  
INTEGRATED



**UNIVERSITY**  
PATHWAYS



**JOB-FOCUSED**  
TRAINING

**MAKE  
GREAT  
HAPPEN**

**tafe**  
Queensland

# STUDY AREAS



WHETHER YOU DREAM OF A CAREER IN FASHION OR FITNESS, MUSIC OR AUTOMOTIVE, HEALTH OR HOSPITALITY, EARLY CHILDHOOD OR CONSTRUCTION, TAFE QUEENSLAND HAS THE COURSE OPTIONS TO KICK-START YOUR CAREER.



### AGRICULTURE AND RURAL OPERATIONS

Learn while enjoying the outdoors and watch your work come to life. Turn your passion for conservation into a career, or get ready for a life on the land.



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### AUTOMOTIVE

Get the foundational knowledge and skills you need to set yourself on the path to becoming a mechanic.

16



### BEAUTY AND HAIRDRESSING

Fashion your own style and launch a career in retail, skin care, photographic make-up or hair styling that could see you working on photo shoots, film sets and catwalk shows.

18



### BUILDING AND CONSTRUCTION

Gain practical hands-on skills in a range of construction trades, including plumbing, carpentry and furniture-making. These programs provide the foundation for a wide range of occupations.



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### BUSINESS

There is a huge demand for employees in this sector, so now is the time to fast-track your career in business and enrol in a course that's an investment for your future.

23



### COMMUNITY SERVICES

Gain an introduction to community services and discover a pathway into higher level qualifications. Gain the skills to connect with clients, identify presenting needs and refer to appropriate services and support.



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### EARLY CHILDHOOD EDUCATION AND CARE

Kick-start a rewarding career teaching and caring for young children. Learn the hands-on skills you need to nurture and care for the next generation.



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### ELECTROTECHNOLOGY AND ENGINEERING

Get the foundational knowledge and skills you need to set yourself on the path to becoming an engineer or electrician.

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### FASHION


Become a trend-setter and create the latest looks with a career in fashion. Be inspired by colour, texture and fabrics, and watch your creativity and originality blossom.

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## COURSE BY LOCATION PAGE 50

If location is key for you, search for courses by campus location.



### HEALTH

Calling on all nurturers and carers who have a passion for health. This course will open doors to a rewarding career in one of Australia's fastest-growing sectors.



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### HOSPITALITY AND COOKERY

Get the skills and knowledge to be competent in a range of kitchen activities within hospitality establishments and food preparation industries.



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### INFORMATION TECHNOLOGY

Put yourself at the forefront of emerging technology and trends with a qualification that could see you launching the next great tech start-up.

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### MEDIA

Bring your creativity to life and develop the skills to create marketing materials using the Adobe Creative Suite. Expand your knowledge in web design, photo imaging, graphic creation and app development.



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### MUSIC AND SOUND PRODUCTION

Put yourself in the spotlight with a course in music and sound production. Learn performance art, sound mixing, editing, production, and music management.


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### RETAIL

The retail industry can offer you a fast-paced, flexible and diverse experience. Learn to provide product advice and customer service across a variety of retail settings.

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### SPORT AND RECREATION

Energise your career with a course in fitness. Get the skills to organise and guide daily workout activities and undertake client health assessments.



42



### TOURISM

Develop skills in communications, planning, organisation and operations management that will enable you to excel in the exciting field of tourism.

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### VISUAL ART

Paint a bright future with a qualification that harnesses and showcases your creative talent. Start your journey to become a professional artist or photographer.

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# GET MORE OUT OF HIGH SCHOOL WITH OUR TAFE AT SCHOOL PROGRAM

If you're a year 10, 11 or 12 student, you can complete a TAFE Queensland qualification while you're still at school.

Choose from a variety of certificate I to certificate III courses with study areas ranging from hospitality to horticulture, early childhood education to engineering, and everything in between.





## HOW TO APPLY

To submit an application for a TAFE at School program, visit [www.tafeapply.com](http://www.tafeapply.com).

You'll need the **application code** for the TAFE that you wish to apply for. This can be found in the back of this guide, in the list of **programs by location**. To apply, you will also need your USI number. If you don't have one yet, head to [www.usi.gov.au](http://www.usi.gov.au) to create one.

# TAFE AT SCHOOL STUDY OPTIONS

## GET STARTED AT TAFE QUEENSLAND

TAFE Queensland is the largest and most experienced provider of vocational education and training in the state. It's a big statement, but one that's backed by research and confirms our impressive track record. We've been in the business of training for more than 130 years and have trained more than seven million people. At last count, we had more students than all the Queensland universities combined.

TAFE Queensland's award-winning teachers, purpose-built facilities and strong industry partnerships will help you get the real-world skills that you need to achieve your future career or study goals. We have more than 400 practical, nationally-recognised qualifications for you to choose from, and hundreds of university pathways to take you even further.

## GET A HEAD START WITH A TAFE AT SCHOOL COURSE

Most year 10, 11 and 12 students are eligible to participate in a TAFE at School program. You can choose to study from more than 50 exciting and varied certificate-level vocational education and training (VET) courses. Best of all, a TAFE at School certificate can be achieved in conjunction with your senior studies and counts towards your Queensland Certificate of Education (QCE).

### TAFE AT SCHOOL IS A GREAT WAY TO:

- Get a qualification while still at school
- Gain direct entry into our diploma courses
- Gain valuable credits towards your QCE
- Gain credits towards an apprenticeship, diploma course or university studies
- Make you work ready
- Build practical skills in an adult learning environment
- Learn from professionals, bursting with current industry knowledge.

Enrolment is subject to eligibility requirements. Please visit our website or contact our TAFE at School team for details.

## INDUSTRY EXPERIENCE

Some TAFE at School programs require students to undertake work placements, or in some instances, work in the industry. This gives students the opportunity to build their skills and confidence dealing with real-life situations. Work placement requirements should be discussed with your teacher prior to commencement.

## FLEXIBLE STUDY OPTIONS

TAFE Queensland offers flexible study options so you can gain a vocational qualification while you're still at school in a way that best suits you.

### TRAIN AT TAFE QUEENSLAND

TAFE Queensland offers some of the best training facilities in the state, with advanced, industry-relevant workspaces and classrooms. All training is delivered in an adult learning environment so you'll get a taste of what it's like to study in a higher education setting. You'll learn from our highly-qualified teachers and benefit from their vast experience.

### TRAIN AT SCHOOL

Many Queensland schools have partnered with TAFE Queensland to deliver vocational qualifications. School teachers are given specific training so they are qualified to deliver TAFE Queensland courses. Even if you undertake your training at school, you will still receive a TAFE Queensland certificate when you complete your course.

### SCHOOL-BASED APPRENTICESHIP OR TRAINEESHIP

TAFE Queensland offers both school-based apprenticeships and traineeships, which get you work-ready and a step ahead of your peers.

Becoming a school-based apprentice or trainee gives you skills in a vocation or trade and allows you to earn money while you're still at school. A school-based apprenticeship or traineeship also contributes credits towards your Queensland Certificate of Education (QCE).

Apprentices are trained in a skilled trade such as plumbing or electrical, and upon successful completion, will become a qualified tradesperson. Trainees are trained in a vocational area, such as early childhood or business, but the training does not deliver a tradesperson qualification.

After selecting the industry you are interested in and talking with your school and parents, your next step is to secure employment as an apprentice or trainee. An employer can be found through family and friends, by directly contacting employers and group training organisations, or by applying for advertised jobs.

Once you have secured an apprenticeship or traineeship, just let your employer know you want to study with us.

School-based apprentices and trainees do not pay fees for training at TAFE Queensland; however you may need to pay some costs for tools and compulsory protective equipment, which we will outline upon enrolment. When you become a full-time apprentice or trainee after completing year 12, you may be eligible for fee-free training for the remainder of your apprenticeship.

For more information about school-based apprenticeships or traineeships call 1800 210 210 or visit [www.training.qld.gov.au/apprenticeshipsinfo](http://www.training.qld.gov.au/apprenticeshipsinfo)

## WHAT DOES IT COST?

Costs vary course-to-course. Please check our website for the most up-to-date prices. A range of TAFE at School courses are fee-free for eligible students, covered under VET in Schools (VETiS) funding. The courses advertised as VETiS funded in this guide are only applicable if you have not accessed VETiS funding in the past. For further information, please refer to the VETiS section of [training.qld.gov.au](http://training.qld.gov.au).

Eligible students are entitled to one VETiS funded program only.

## PAYMENT OPTIONS

Payment plans may be available to assist students with payment of their course; however students under 18 will need a guarantor. Applications will be subject to credit checks.

For information about our withdrawal and refund policy, please visit the TAFE Queensland website.

## STUDENT SUPPORT

At TAFE Queensland, we aim to create a supportive and inclusive learning environment to help you achieve your study goals. Your school's student assistance program is responsible for ensuring you receive appropriate levels of support while you are participating in the TAFE environment.

\*Note: All information was correct at the time of print; however details are subject to change without notice. Units of study shown are a guide only and may be subject to change without notice. Always check our website for the most up-to-date information available.

## TIMETABLED TO YOUR SCHOOL YEAR

TAFE Queensland term dates align with Queensland school terms and fit within your current timetables.

### TERM DATES 2019

QUEENSLAND SCHOOLS			TAFE QUEENSLAND		
TERM 1	START	Tuesday 29 January	START	Monday 11 February	
	FINISH	Friday 5 April	FINISH	Friday 5 April	
TERM 2	START	Tuesday 23 April	START	Tuesday 23 April	
	FINISH	Friday 28 June	FINISH	Friday 28 June	
TERM 3	START	Monday 15 July	START	Monday 15 July	
	FINISH	Friday 20 September	FINISH	Friday 20 September	
TERM 4	START	Tuesday 8 October	START	Tuesday 8 October	
	FINISH	Friday 13 December	FINISH	Friday 8 November	

### KEY FINISHING DATES FOR YEAR 10, 11 AND 12

YEAR 12	15 November 2019
YEAR 11	29 November 2019
YEAR 10	29 November 2019

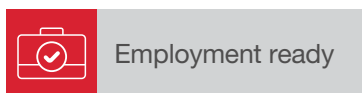
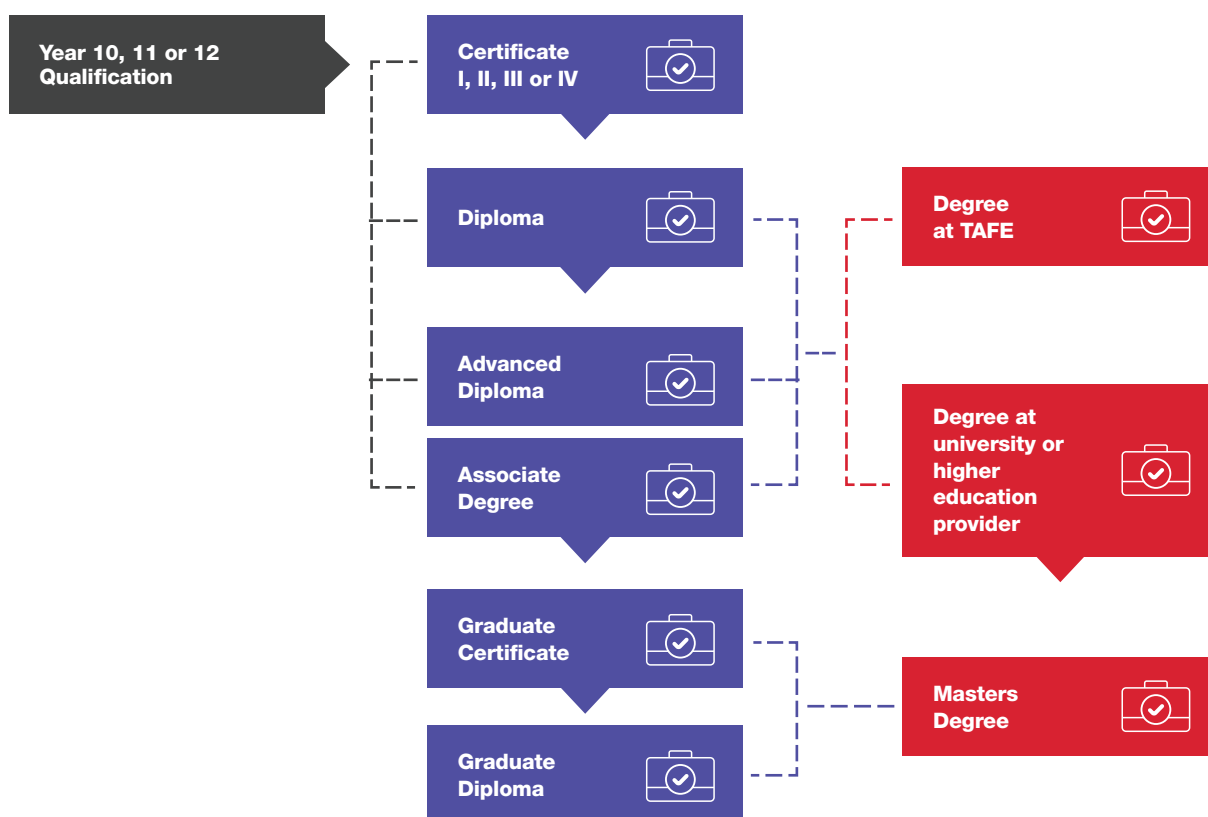


# PATHWAY TO YOUR FUTURE

THERE ARE PLENTY OF WAYS TO LAND YOUR DREAM CAREER, SO WHY NOT GIVE YOURSELF A HEAD-START AND FAST-TRACK YOUR STUDIES IN THE PROCESS?

When you study a TAFE at School course, you are taking the first step on your path to higher education.

Once you complete your TAFE at School certificate, you are guaranteed a place in any of TAFE Queensland's diploma courses. When you complete your diploma, our partnerships with local universities can help you guarantee a place in a bachelor degree.





# THE NEXT STEP



## BECOME AN APPRENTICE OR TRAINEE

Our trades courses offer the perfect way for you to get the skills you need to secure an apprenticeship or traineeship in your dream career.

Applying for an apprenticeship is very similar to applying for any other job. You need to have a current resume that lists your education, interests and referees.

Visit an Apprenticeship Network Provider (ANP) to help connect you with an employer.

Studying a TAFE at School pre-apprenticeship can boost your chances of landing your dream job.

Once you have secured your apprenticeship, talk to your employer about choosing TAFE Queensland as your training provider. Your employer will sort out the formalities of your training contract direct with TAFE Queensland.



## ENROL IN A TAFE QUEENSLAND CERTIFICATE OR DIPLOMA

When you complete your TAFE at School qualification, you can continue your study in a TAFE Queensland diploma of your choice.

It's as simple as getting in contact with us and letting us know which course you want to study.

Check out our website to see our full range of courses, from certificates through to diplomas and degrees.



## GO TO UNIVERSITY

When you complete your diploma, our partnerships with local universities can help you guarantee a place in a bachelor degree. It's a seamless study experience that offers you the chance to do uni differently.

In many cases, you can enter your university degree straight into second year, meaning you will receive a diploma and a degree in the same amount of time it usually takes to complete a degree on its own.

Many of our diploma courses have formal articulation arrangements with some of Australia's top universities. This means your university gives you credit for your study at TAFE Queensland, shaving time off your degree.

**87%**

**OF EMPLOYERS  
RECOGNISE THE  
VALUE OF TAFE**

# OUR PARTNERSHIPS

## PARTNERSHIP WITH SCHOOLS PROGRAM

TAFE Queensland's Partnership with Schools Program means school teachers can deliver training to their students at their own school. TAFE Queensland provides the school with mentor support, learning and assessment resources, and advice on training delivery and student assessment to ensure the delivery of the highest standard of industry-relevant training.

Even though students are completing their training at school, they are enrolled with TAFE Queensland and are issued with a TAFE Queensland award on completion of their studies.

To discuss a customised partnership arrangement for your school, please contact the TAFE at School team.

## TRAINING FOR SCHOOL TEACHERS

TAFE Queensland offers low-cost training for school teachers so they can deliver VET programs at their school.

Teachers can train in certificate I and II programs relevant to the delivery of TAFE at School programs, as well as higher level qualifications for teachers who want to broaden their skills.

Teachers with existing trade-related experience may be eligible for Recognition of Prior Learning (RPL) to earn a full or partial qualification, with gap training available.

## CONTACT US

For more information about partnerships, please contact our TAFE at School team on **1300 308 233**.

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**OVER**

**300**



**UNIVERSITY PATHWAYS ON OFFER**

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# PURSUIING MY PASSION

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“I not only received eight QCE credit points for studying TAFE at school, but I’ve also been able to hone my skills and acquire qualifications at the same time as pursuing my passion for music.”

**Mason Hope**

# OUR CAMPUSES

WHILE YOU STUDY WITH US, OUR CAMPUSES WILL BE YOUR HOME AWAY FROM HOME. THAT'S WHY WE'VE MADE SURE EACH LOCATION IS WELCOMING, LIVELY AND PERFECT FOR PRODUCTIVE LEARNING.

## OUR LEARNING SPACES

From purpose-built classrooms and studios to simulated training settings, we have the right environment for you to learn the practical skills you need to kick-start your studies on the path to the career of your dreams.

TAFE Queensland campuses are spread over many locations across Queensland. We are perfectly placed to help you make the most of everything that Queensland has to offer educationally, socially and geographically.

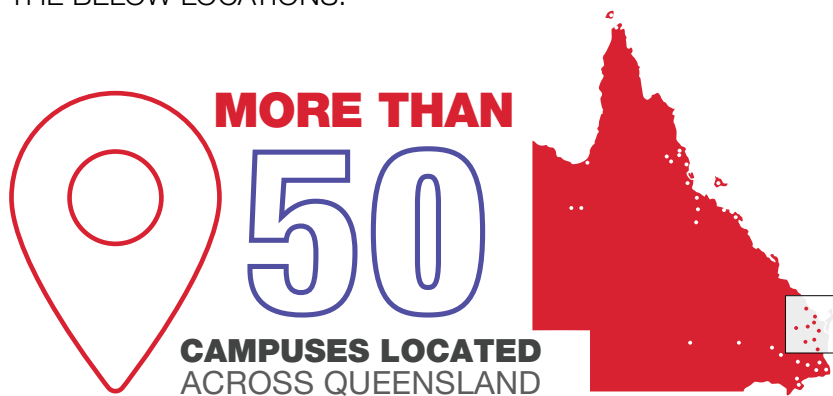
## PUBLIC TRANSPORT

Our facilities are easy to access by private or public transport. If you are a full-time student, you are eligible for a student discount on public transport. Contact Translink for more information. To plan your travel, use Translink's online journey planner to access timetables and services.

Call **13 12 30** or visit **[translink.com.au](https://translink.com.au)**.



THE PROGRAMS IN THIS GUIDE, COVER THE BELOW LOCATIONS.



## CAMPUS LOCATIONS

### WIDE BAY BURNETT

**Bundaberg**  
118 Walker Street  
Bundaberg QLD 4670

**Gympie**  
71 Cartwright Road  
Gympie QLD 4570

**Hervey Bay**  
47–95 Urraween Road  
Pialba QLD 4655

**Kingaroy**  
Corner Bunya Highway  
and Geritz Road  
Kingaroy QLD 4610

**Nurunderi (Cherbourg)**  
Collins Road  
Cherbourg QLD 4605

### SUNSHINE COAST

**Maroochydore**  
170 Horton Parade  
Maroochydore QLD 4558

**Maryborough**  
89 Adelaide Street  
Maryborough QLD 4650

**Mooloolaba**  
34 Lady Musgrave Drive  
Mountain Creek QLD 4557

**Nambour**  
91 Windsor Road  
Nambour QLD 4560

**Sunshine Coast Health Institute**  
6 Doherty Street  
Birtinya QLD 4575

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For a full list of our campus locations or for detailed maps of each campus, please go to our website at [www.tafeqld.edu.au](http://www.tafeqld.edu.au)

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# AGRICULTURE AND RURAL OPERATIONS

## CERTIFICATE II IN HORTICULTURE

COURSE CODE: AHC20416  VETIS FUNDED\*

COURSE UNITS	
AHCWHS201	Participate in work health and safety processes
AHCPCM201	Recognise plants
AHCPMG201	Treat weeds
AHCPMG202	Treat plant pests, diseases and disorders
AHCSOL202	Assist with soil or growing media sampling and testing
AHCWRK209	Participate in environmentally sustainable work practices
AHCCHM201	Apply chemicals under supervision
AHCMOM213	Operate and maintain chainsaws
AHCLSC201	Assist with landscape construction work
AHCMOM203	Operate basic machinery and equipment
AHCPGD203	Prune shrubs and small trees
AHCPGD201	Plant trees and shrubs
AHCPGD202	Prepare and maintain plant displays
AHCPGD206	Conduct visual inspection park
FWPCOT2239	Trim and cut felled trees

### DELIVERY

Face-to-face

### CAMPUS

Hervey Bay

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

This qualification will give you the foundation knowledge needed work with plants. The industry is experiencing strong growth with up to 50,000 job openings expected in nurseries and gardens across Australia in the next five years.

This course will give you the practical skills and knowledge needed to recognise and identify plants, treat weeds, assist with landscape construction work, and propagate plants. Our highly experienced staff are still strongly embedded in the industry and will give you the one-on-one guidance you need to succeed.

### PATHWAY OPTIONS

Certificate II in Horticulture

Certificate III in Horticulture, Certificate III in Conversation and Land Management

Certificate IV in Horticulture, Certificate IV in Conversation and Land Management

Diploma of Horticulture, Diploma of Conservation and Land Management

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Horticulture assistant, garden labourer, logging assistant, nursery assistant

Beekeeper, floriculture tradesperson, horticulturalist, gardener, agricultural operator, parks and gardens, national parks

Horticulture -team leader, greenkeeper, national parks ranger

Horticulture manager, senior park ranger, plant manager, community project coordinator




For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.



# AGRICULTURE AND RURAL OPERATIONS

## CERTIFICATE II IN RURAL OPERATIONS

COURSE CODE: AHC21216  VETIS FUNDED\*

### CORE UNITS

AHCWRK209	Participate in environmentally sustainable work practices
AHCWRK204	Work effectively in the industry
AHCWHS201	Participate in work health and safety processes

### ELECTIVE UNITS

ACMGAS201A	Work in the animal care industry
AHCPGD201	Plant trees and shrubs
AHCPGD202	Prepare and maintain plant displays
ACMGAS203A	Complete animal care hygiene routines
AHCSOL202	Assist with soil or growing media sampling and testing
AHCCHM201	Apply chemicals under supervision
ACMGAS205A	Assist in health care of animals
AHPCPM201	Recognise plants
ACMGAS204A	Feed and water animals
AHCPGD203	Prune shrubs and small trees
AHCMOM203	Operate basic machinery and equipment
ACMGAS206A	Provide basic first aid for animals
AHCMOM212	Operate quad bikes
AHCMOM202	Operate tractors
AHCMOM201	Operate two wheel motorbikes
AHCLSK210	Muster and move livestock
AHCINF202	Install, maintain and repair farm fencing
AHCWOL201	Pen sheep
AHCCHM201	Apply chemicals under supervision
AHCLSK206	Identify and mark livestock
AHCLSK205	Handle livestock using basic techniques
AHCLSK202	Care for health and welfare of livestock
AHCLSK207	Load and unload livestock
AHCLSK209	Monitor water supplies

Note: Not all electives are available at all campuses.

### PATHWAY OPTIONS

Certificate II in Rural Operations

Certificate III in Rural Operations, Certificate III in Conservation and Land Management, Certificate III in Animal Studies

Certificate IV in Veterinary Nursing

Diploma of Horticulture, Diploma of Conservation and Land Management, Diploma of Agriculture, Diploma of Agribusiness Management, Diploma of Veterinary Nursing

### CAREER OUTCOMES

Farm or station hand, garden labourer, kennel assistant, pet shop assistant

Senior farm hand, commercial composting plant operator, animal attendant and trainer, pet shop operator, boarding kennel worker

Agribusiness administrator, veterinary nurse

Agribusiness manager, senior park ranger, community project coordinator

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.



### DELIVERY

Face-to-face

### CAMPUS

Hervey Bay, Kingaroy

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Make a start on your rural operations career with this entry-level course. This qualification will give you the practical skills you need to work in varied capacities in both the agriculture and horticulture industries.

You will develop knowledge and skills across livestock handling, health and welfare, fencing, machinery maintenance, machinery operation and more. You will also learn to propagate and grow different plants as well as treat weeds, pests and diseases.



**DELIVERY**

Face-to-face

**CAMPUS**

Bundaberg, Gympie, Hervey Bay, Kingaroy, Nambour

**DURATION**

4 terms

**ATTENDANCE**

1 day per week

**QCE CREDITS**

4 credits

Prepare for your career in the automotive industry with this entry-level course.

In this course you will gain the basic skills and knowledge required to carry out workplace tasks safely and effectively. You will become familiar with electrical and mechanical components and systems, and will learn how to use appropriate tools and equipment to complete basic removal, inspection and refitting of automotive components.

This course will set you on the path to finding an apprenticeship in a wide range of automotive occupations, including as a light or heavy vehicle mechanic, an automotive electrician, a diesel fitter or an outdoor power equipment technician.

# AUTOMOTIVE

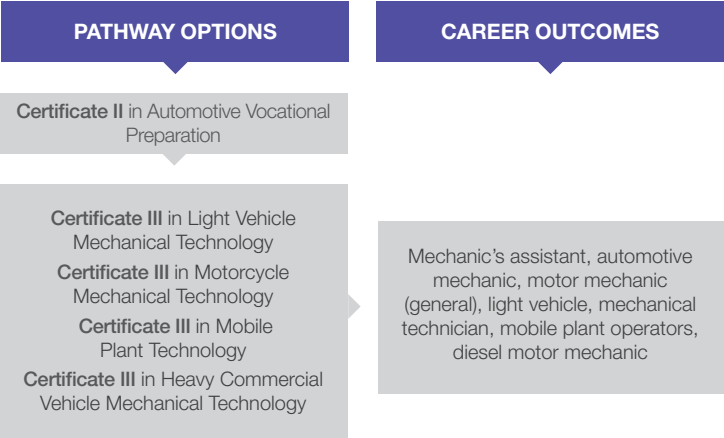
## CERTIFICATE II IN AUTOMOTIVE VOCATIONAL PREPARATION COURSE CODE: AUR20716 VETIS FUNDED\*

**CORE UNITS**

AURASA002	Follow safe working practices in an automotive workplace
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace
AURTTK002	Use and maintain tools and equipment in an automotive workplace
AURAFSA003	Communicate effectively in an automotive workplace
AURAFSA004	Resolve routine problems in an automotive workplace
AURLTA001	Identify automotive mechanical systems and components
AURETR003	Identify automotive electrical systems and components

**ELECTIVE UNITS**

AURTTF001	Inspect and service petrol fuel systems
AURTTA003	Use and maintain basic mechanical measuring devices
AURTTA004	Carry out servicing operations
AURTTA005	Select and use bearings, seals, gaskets, sealants and adhesives



\*No cost to student or school. Fully government subsidised for eligible students.



# JUST GO FOR IT

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“The TAFE Queensland teaching staff have been amazing, they are helpful and give me one-on-one time if needed.

Since school I have enrolled in a full-time course and am well on my way to becoming a hairdresser.

Even if you're unsure of what you want to do, TAFE at School programs are a great place to start—just go for it.”

**Jorja Smith**  
**Certificate II in Hairdressing**





# BEAUTY AND HAIRDRESSING

## CERTIFICATE II IN RETAIL COSMETICS

COURSE CODE: SHB20116

### CORE UNITS

SHBBMUP002	Design and apply make-up
BSBWHS201	Contribute to health and safety of self and others
SHBBCCS001	Advise on beauty products and services
SHBXCCS001	Conduct salon financial transactions
SHBXCCS004	Recommend products and services
SIRRMER001	Produce visual merchandise displays
SHBXIND002	Communicate as part of a salon team
SIRXSL001	Sell to the retail customer
SIRXIND003	Organise personal work requirements
SHBXIND001	Comply with organisational requirements within a personal services environment

### ELECTIVE UNITS

#### All campuses

SHBBRES001	Research and apply beauty industry information
SHBBMUP003	Design and apply make-up for photography
SIRRINV001	Receive and handle retail stock

#### Hervey Bay

SHBXCCS002	Provide salon service to clients
BSBSUS201	Participate in environmentally sustainable work practices

#### Mooloolaba and Bundaberg

SHBBMUP004	Design and apply remedial camouflage make-up
BSBSUS201	Participate in environmentally sustainable work practices

#### Gympie

SHBBBOS001	Apply cosmetic tanning products
SHBBSKS001	Pierce ear lobes

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Mooloolaba

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Gain experience and skills that will help you forge a pathway as a retail sales consultant in the beauty industry.

Offering practical training that will provide you with a hands-on experience, our expert educators will teach you how to design and apply make-up, offer advice on beauty products and services, and sell to the retail customer. Successfully completing this qualification will give you a taste of what you can expect in the retail cosmetic industry.

### PATHWAY OPTIONS

Certificate II in Retail Cosmetics

Certificate III in Beauty

Diploma of Beauty Therapy

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Make up/skincare salesperson

Beauty salon assistant, beauty consultant, make up consultant


Hairdresser, salon worker, beauty technician, make-up artist



For all pathway options, please refer to our Degree Pathways Guide

# BEAUTY AND HAIRDRESSING

## CERTIFICATE II IN SALON ASSISTANT

COURSE CODE: SHB20216  VETIS FUNDED\*

### CORE UNITS

BSBWHS201	Contribute to health and safety of self and others
SHBHBAS001	Provide shampoo and basin services
SHBHDES001	Dry hair to shape
SHBHIND001	Maintain and organise tools, equipment and work areas
SHBXCCS003	Greet and prepare clients for salon services
SHBXIND001	Comply with organisational requirements within a personal services environment
SHBXIND002	Communicate as part of a salon team
SHBXCCS001	Conduct salon financial transactions

### ELECTIVE UNITS

SHBHBAS002	Provide head, neck and shoulder massages for relaxation
SHBHCLS001	Apply hair colour products
SHBHDES002	Braid hair
SHBHIND002	Research and use hairdressing industry information

### PATHWAY OPTIONS

Certificate II in Salon Assistant

Certificate III in Hairdressing



Apprenticeship only

Certificate IV in Hairdressing

Diploma of Salon Management

### CAREER OUTCOMES

Hair or beauty salon assistant, hair stylist

Hairdresser, hair or beauty salon assistant, hair stylist

Senior stylist

Salon manager



BEAUTY AND HAIRDRESSING

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Hervey Bay, Gympie, Kingaroy, Mooloolaba, Nurunderi (Cherbourg)

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Kick-start your career in hairdressing with this pre-apprenticeship course. You'll gain the basic skills needed to work as a salon assistant.

With this qualification, you will have a better understanding of the industry and be well situated to enhance your skills through further study or an apprenticeship. Give yourself a competitive edge by learning how to break ground in a new career as a salon assistant.

\*No cost to student or school. Fully government subsidised for eligible students.



**DELIVERY**

Face-to-face

**CAMPUS**

Bundaberg, Hervey Bay, Kingaroy, Nambour

**DURATION**

4 terms

**ATTENDANCE**

1 day per week

**QCE CREDITS**

3 credits

Get started in your construction career with this entry-level course. This qualification will show employers you are ready for the next step. It will set you up with the foundation skills and knowledge to gain an apprenticeship in any construction trade.

Successful completion of this course gives you the skills you need to confidently seek an apprenticeship in a wide range of construction occupations such as bricklaying, carpentry painting and decorating, and wall and floor tiling. You may also look for employment as a trades assistant.

# BUILDING AND CONSTRUCTION

## CERTIFICATE I IN CONSTRUCTION

COURSE CODE: CPC10111 VETIS FUNDED\*

### CORE UNITS

CPCCWHS1001	Prepare to work safely in the construction industry
CPCCCM1012A	Work effectively and sustainably in the construction industry
CPCCCM1013A	Plan and organise work
CPCCCM1014A	Conduct workplace communication
CPCCCM2001A	Read and interpret plans and specifications
CPCCCM2005A	Use construction tools and equipment
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCVE1011A	Undertake a basic construction project

### ELECTIVE UNITS

CPCCCM1015A	Carry out measurements and calculations
CPCCCM2004A	Handle construction materials
CPCCCM2006A	Apply basic levelling procedures

### PATHWAY OPTIONS

Certificate I in Construction

Apprenticeship only

- Certificate III in Carpentry
- Certificate III in Joinery
- Certificate III in Shopfitting
- Certificate III in Bricklaying/Blocklaying
- Certificate III in Painting and Decorating
- Certificate III in Solid Plastering
- Certificate III in Roof Tiling
- Certificate III in Stonemasonry (Monumental/Installations)
- Certificate III in Wall and Ceiling Lining
- Certificate III in Flooring Technology
- Certificate III in Wall and Floor Tiling

Certificate IV in Building and Construction (Building)  
 Certificate IV in Building and Construction (Estimating)

Advanced Diploma of Building and Construction (Management)

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Trade assistant/worker in carpentry, joinery, or cabinetmaking

Carpenter, joiner, shopfitter, bricklayer, painter, solid plasterer, roof tiler, stonemason, plasterer, flooring technician, tiler

Trade contractor, estimator, builder – low rise, site supervisor – low rise

Builder – open, site supervisor – open, senior office manager




For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

# BUILDING AND CONSTRUCTION

## CERTIFICATE II IN PLUMBING

COURSE CODE: 52700WA  VETIS FUNDED\*

### CORE UNITS

HLTAID002	Provide basic emergency life support
CPCPCM2055A	Work safely on roofs
CPCPCM2053A	Weld using manual metal arc welding equipment
CPCPCM2052A	Weld using oxy-acetylene equipment
CPCPCM2050A	Mark out materials
CPCPCM2048A	Cut and join sheet metal
CPCPCM2047A	Carry out levelling
CPCPCM2046A	Use plumbing hand and power tools
CPCPCM2043A	Carry out WHS requirements
CPCPCM2040A	Read plans and calculate plumbing quantities
CPCPCM2041A	Work effectively in the plumbing and services sector
CPCCCM2010B	Work safely at heights
CPCCCM2008B	Erect and dismantle restricted height scaffolding
CPCCCM1015A	Carry out measurements and calculations
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCWHS1001	Prepare to work safely in the construction industry

### PATHWAY OPTIONS

Certificate II in Plumbing



Apprenticeship only

Certificate III in Plumbing

Certificate III in Roof Plumbing

Certificate III in Gas Fitting

Certificate III in Plumbing  
(Mechanical Services)

Certificate IV in Plumbing and Services

Certificate IV in Domestic Waste  
Water and Environmental Plumbing

Certificate IV in Building  
and Construction (Building)

Certificate IV in Building  
and Construction (Estimating)

Diploma of Hydraulic Services Design

Diploma of Building Design

Diploma of Building  
and Construction (Building)

Diploma of Building  
and Construction (Management)

Advanced Diploma of Building and  
Construction (Management)

### CAREER OUTCOMES

Plumbing trade assistant/worker

Plumber, roof plumber, gas fitter,  
plumber (mechanical)

Plumbing contractor, fire services  
supervisor, specialist hydraulic  
designer, site supervisor – low rise,  
building estimator

Builder, building designer, site  
supervisor – medium and low rise,  
construction manager, project  
manager, consultant

Builder, site supervisor,  
senior office manager

### UNIVERSITY PATHWAYS



For all pathway options, please  
refer to our Degree Pathways Guide



### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week plus 80 hours  
of vocational placement

### QCE CREDITS

4 credits

In this course you will be given the practical skills and knowledge to use hand and power tools, carry out welding, read and interpret plans, and calculate quantities and other measurements. You will learn about working safely and effectively in the workplace and how to adhere to the industry's regulations and standards.

Successful completion of this course will give you the confidence to seek an apprenticeship in general plumbing or roof plumbing. You may also seek employment as a trade assistant.

\*No cost to student or school. Fully government subsidised for eligible students.



# BUILDING AND CONSTRUCTION

## CERTIFICATE II IN FURNITURE MAKING PATHWAYS

COURSE CODE: MSF20516 VETIS FUNDED\*

### COURSE UNITS

MSFFP2003	Prepare surfaces
MSFFP2006	Make simple timber joints
MSFFP2004	Apply domestic surface coatings
MSFFP2002	Develop a career plan for the furnishing industry
MSFFP2001	Undertake a basic furniture making project
MSMPC1103	Demonstrate care and apply safe practices at work
MSMSUP106	Work in a team
MSFFM2003	Select and apply hardware
MSFFM2002	Assemble furnishing components
MSFFM2001	Use furniture making sector hand and power tools
MSFGN2001	Make measurements and calculations
MSMENV272	Participate in environmentally sustainable work practices

#### DELIVERY

Face-to-face

#### CAMPUS

Bundaberg, Hervey Bay

#### DURATION

4 terms

#### ATTENDANCE

1 day per week

#### QCE CREDITS

4 credits

In this course, you will gain broad-based underpinning skills and knowledge to complete a range of furniture making tasks. You will learn to select and use appropriate tools, equipment and materials to produce simple pieces of furniture or furnishing components and prepare for cabinet installation.

Successful completion of this course will put you in the best position to gain a cabinetmaking apprenticeship or allow you to seek employment as a trades assistant or product assembler.

#### PATHWAY OPTIONS

Certificate II in Furniture Making Pathways



Apprenticeship only

Certificate III in Cabinet Making  
 Certificate III in Furniture Finishing  
 Certificate III in Timber and Composites Machining  
 Certificate III in Upholstery

Certificate IV in Furniture Design and Technology

#### CAREER OUTCOMES

Furniture making trade assistant/worker

Cabinet maker, furniture finisher, wood machinist, upholsterer

Furniture designer, fine furniture maker

\*No cost to student or school. Fully government subsidised for eligible students.

# BUSINESS

## CERTIFICATE III IN BUSINESS

COURSE CODE: BSB30115

### CORE UNITS

BSBWHS302 Apply knowledge of WHS legislation in the workplace

### ELECTIVE UNITS

BSBADM307 Organise schedules

BSBDIV301 Work effectively with diversity

BSBCUS301 Deliver and monitor a service to customers

BSBCMM301 Process customer complaints

BSBSUS201 Participate in environmentally sustainable work practices

BSBWOR301 Organise personal work priorities and development

BSBITU302 Create electronic presentations

BSBITU306 Design and produce business documents

BSBFLM312 Contribute to team effectiveness

BSBFLM305 Support operational plan

BSBFLM303 Contribute to effective workplace relationships

### PATHWAY OPTIONS

Certificate III Business

Diploma of Leadership and Management or Dual Diploma of Business and Diploma of Business Administration

### CAREER OUTCOMES

Administration assistant, receptionist, clerk/secretary, data entry/word processing operator

Office manager, business administration manager, project administrator or manager, team leader, business manager, administrator, supervisor, business administration manager

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide



BUSINESS

### DELIVERY

Online

### CAMPUS

N/A

### DURATION

Up to 6 terms

### ATTENDANCE

Self guided

### QCE CREDITS

8 credits

Enhance your opportunities and gain the practical skills to succeed in an office or business environment. This course is perfect for people looking to work as an administration officer or office assistant.

You will be led by industry professionals who will guide you through your course and enable you to successfully reach your goals.

Successful completion of this course gives you the skills to seek entry-level employment in a wide range of roles. You will also be perfectly placed for further study at a diploma level or above.



# COMMUNITY SERVICES

## CERTIFICATE II IN COMMUNITY SERVICES

COURSE CODE: CHC22015 VETIS FUNDED\*

COURSE UNITS	
BSBWOR202	Organise and complete daily work activities
CHCCOM001	Provide first point of contact
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety
FSKDIG03	Use digital technology for routine workplace tasks
FSKOCM07	Interact effectively with others at work
FSKRDG10	Read and respond to routine workplace information
FSKWTG09	Write routine workplace texts

### DELIVERY

Online

### CAMPUS

N/A

### DURATION

4 terms

### ATTENDANCE

Online room session via Connect: 2 hours, 1 day per week

### QCE CREDITS

4 credits

Get out among the community sooner with this entry level qualification. This course is perfect for people who want to work in community services or those looking for the foundation skills necessary to complete further studies in the field.

You'll learn effective communication strategies, gain cultural awareness, and develop skills in advocacy to be able to provide emotional and practical support to clients, including initiating referrals.

### PATHWAY OPTIONS

Certificate II in Community Services

Certificate III in Community Services

Certificate IV in Community Services  
Certificate IV in Youth Work  
Certificate IV in Child, Youth and Family Intervention

Diploma of Community Services  
Diploma of Counselling  
Diploma of Youth Work  
Diploma of Child, Youth and Family Intervention

Advanced Diploma of Community Sector Management

### CAREER OUTCOMES

Assistant community service worker

Community worker under supervision

Community worker with individual responsibilities, entry level youth worker, case worker

Community worker responsible for supervising others, youth worker, family support worker, case manager, counsellor

Senior manager within a community services organisation

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.



# EARLY CHILDHOOD EDUCATION

## CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

COURSE CODE: CHC30113

### CORE UNITS

HLTWHS001	Participate in workplace health and safety
CHCECE009	Use an approved learning framework to guide practice
CHCLEG001	Work legally and ethically
CHCPRT001	Identify and respond to children and young people at risk
CHCECE002	Ensure the health and safety of children
CHCECE004	Promote and provide healthy food and drinks
CHCECE003	Provide care for children
CHCECE005	Provide care for babies and toddlers
CHCECE007	Develop positive and respectful relationships with children
CHCECE010	Support the holistic development of children in early childhood
CHCECE011	Provide experiences to support children's play and learning
CHCECE013	Use information about children to inform practice
CHCECE001	Develop cultural competence
CHCDIV002	Promote Aboriginal and/or Torres Strait Islander cultural safety
HLTAID004	Provide an emergency first aid response in an education and care setting

### ELECTIVE UNITS

CHCECE006	Support behaviour of children and young people
BSBWOR301	Organise personal work priorities and development
CHCECE026	Work in partnership with families to provide appropriate education and care for children

First Aid - To be completed with an external provider

### PATHWAY OPTIONS

Certificate III in Early Childhood Education and Care

Diploma of Early Childhood, Education and Care

### CAREER OUTCOMES

Early childhood educator (assistant in long day care, OSHC, kindergarten), family day care educator, children's recreational activity officer (resorts, cruises, etc), nanny, crèche worker, playgroup worker

Early childhood educator (room leader, 2IC or director in long day care, OSHC, kindergarten), family day care educator or coordinator, children's recreational activity officer (resorts, cruises, etc), nanny, crèche coordinator, playgroup coordinator.

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide



EARLY CHILDHOOD EDUCATION AND CARE

### DELIVERY

Online or blended

### CAMPUS

Bundaberg, Hervey Bay, Gympie, Kingaroy, Mooloolaba, Online

### DURATION

8 terms

### ATTENDANCE

1 x 4-hour workshop per fortnight plus 120 hours of vocational placement

### QCE CREDITS

8 credits

Get a head start on your career in early childhood education and care with this entry-level course. This qualification is the minimum requirement for early childhood settings in Australia and will set you up with the foundation skills to get ahead. The number of early childhood roles is expected to grow steadily in Australia and employers are seeking qualified staff for roles across a wide range of settings.

Successful completion of this course will allow you to confidently seek employment in a range of entry-level early childhood education and care roles, and equip you to complete further studies in the field.



# ELECTROTECHNOLOGY AND ENGINEERING

## CERTIFICATE II IN ELECTROTECHNOLOGY

COURSE CODE: UEE22011 VETIS FUNDED\*

### CORE UNITS

UEENEEE101A	Apply Occupational Health and Safety regulations, codes and practices in the workplace
UEENEEE141A	Use of routine equipment/plant/technologies in an energy sector environment
UEENEEE148A	Carry out routine work activities in an energy sector environment
UEENEEE179A	Identify and select components, accessories and materials for energy sector work activities
UEENEEK142A	Apply environmentally and sustainable procedures in the energy sector
UEENEEE104A	Solve problems in D.C. circuits

### ELECTIVE UNITS

UEENEEE137A	Document and apply measures to control OHS risks associated with electrotechnology work
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEEE105A	Fix and secure electrotechnology equipment
UEENEEE107A	Use drawings, diagrams, schedules, standards, codes and specifications
UEENEEED101A	Use computer applications relevant to a workplace

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Kingaroy, Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

In this course you will learn the skills needed to safely undertake basic electrotechnology work and solve problems in extra-low voltage single-path and multiple-path DC circuits.

You'll learn about environmentally sustainable work practices and the selection and use of materials, tools and components for electrical work. This course also covers a General Safety Induction course (White Card) – an industry requirement to work on Queensland construction sites, and some of the units needed for the first stage of an electrical apprenticeship.

### PATHWAY OPTIONS

### CAREER OUTCOMES



### UNIVERSITY PATHWAYS




For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

# ELECTROTECHNOLOGY AND ENGINEERING

## CERTIFICATE II IN ENGINEERING PATHWAYS

COURSE CODE: MEM20413  VETIS FUNDED\*

### CORE UNITS

MEM13014A	Apply principles of occupational health and safety in the work environment
MEMPE005A	Develop a career plan for the engineering and manufacturing industry
MEMPE006A	Undertake a basic engineering project
MSAENV272B	Participate in environmentally sustainable work practices

### ELECTIVE UNITS

MEM16006A	Organise and communicate information
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
MEMPE002A	Use electric welding machines
MEMPE001A	Use engineering workshop machines
MEMPE003A	Use oxy-acetylene and soldering equipment
MEM16008A	Interact with computing technology
MEMPE004A	Use fabrication equipment

### PATHWAY OPTIONS

Certificate II in Engineering Pathways  
or Certificate II in Engineering  
(Traineeship)



Apprenticeship only

Certificate III in Engineering –  
Fabrication Trade

Certificate III in Engineering –  
Mechanical Trade

Certificate III in Engineering –  
Production Systems

Certificate III in Locksmithing

Certificate III in Marine Craft  
Construction

Certificate III in Engineering –  
Technical (CAD)

Certificate IV in Engineering  
Certificate IV in Engineering Drafting

Diploma of Engineering – Technical  
Diploma of Engineering – Advanced Trade

Advanced Diploma of Engineering

### CAREER OUTCOMES

Trade assistant/worker in  
mechanical, metal fabrication,  
machining, or fitting and turning

Fitter and turner, metal fabricator,  
welder, machinist, patternmaker,  
moulder, locksmith, boat builder

Entry level drafts person

Higher engineering trades person,  
special class trades person  
drafts person

Senior drafts person, advanced  
engineering trades person

Consultant, project manager

### UNIVERSITY PATHWAYS



For all pathway options, please  
refer to our Degree Pathways Guide



### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie,  
Hervey Bay, Kingaroy,  
Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Increase your employability by building foundation skills in an engineering field with this practical entry-level course. This qualification will give you the confidence to pursue an engineering apprenticeship or undertake further study in design and drafting.

This certificate will set you on the path to pursue an apprenticeship in a wide range of engineering jobs including fitting and turning, sheet metal fabrication, boilermaking, welding, casting and moulding, and diesel, mechanical or electrical fitting. You may also look for work as a trades assistant or choose to develop your design and drafting skills through a traineeship or further study.

\*No cost to student or school. Fully government subsidised for eligible students.



**DELIVERY**

Face-to-face

**CAMPUS**

Bundaberg, Gympie, Hervey Bay, Mooloolaba

**DURATION**

4 terms

**ATTENDANCE**

1 day per week

**QCE CREDITS**

4 credits

Make a start on your fashion career with this entry-level course. You will graduate with a portfolio of work and be qualified to work as an assistant designer. The fashion industry is undergoing an exciting transformation, with technology allowing indie designers to get an international following from their home studio.

This course will give you the skills you need to draw and interpret basic sketches, modify patterns to create basic styles, identify fibres, fabrics and textiles, and use electronic fashion design tools. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in fashion.

# FASHION

## CERTIFICATE II IN APPLIED FASHION DESIGN AND TECHNOLOGY

COURSE CODE: MST20616 VETIS FUNDED\*

### CORE UNITS

MSMENV272	Participate in environmentally sustainable work practices
MSMWHS200	Work safely
MSTCL2011	Draw and interpret a basic sketch
MSS402051	Apply quality standards

### ELECTIVE UNITS

MSTFD2001	Design and produce a simple garment
MSTFD2006	Use a sewing machine for fashion design
MSTML2003	Produce and attach millinery trims
MSTCL1001	Produce a simple garment
MSTCL2020	Lay up and mark uncomplicated fabrics and lays
MSTGN2011	Identify fibres, fabrics and textiles used in the textiles, clothing and footwear (TCF) industry
MSMSUP106	Work in a team
MSTGN2003	Work in the TCF industry
MSTCL2005	Use specialised machinery or processes to assist TCF production

**PATHWAY OPTIONS**

**Certificate II** in Applied Fashion Design and Technology

**Certificate III** in Millinery or **Certificate III** Applied Fashion Design and Technology

**Diploma** of Applied Fashion Design and Merchandising

**Advanced Diploma** of Applied Fashion Design and Merchandising

**UNIVERSITY PATHWAYS**

**CAREER OUTCOMES**

Production assistant, design assistant, assistant product developer in fashion accessories

Fashion designer / fashion, industrial and jewellery designer or production assistant, design assistant, assistant product developer, assistant fashion buyer, retail sales assistant

Quality assurance manager, fashion stylist, manager, dressmaker/tailor, CAD operator, fashion designer, production manager

Fashion designer, quality assurance manager, production manager




For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

# HEALTH

## CERTIFICATE II IN HEALTH SUPPORT SERVICES

COURSE CODE: HLT23215  VETIS FUNDED\*

### CORE UNITS

CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in workplace health and safety

### ELECTIVE UNITS

HLTAAP001	Recognise healthy body systems
BSBWOR203	Work effectively with others
CHCCCS026	Transport individuals
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS010	Maintain a high standard of service
CHCCCS012	Prepare and maintain beds
BSBITU201	Produce simple Word processed documents
HLTWHS005	Conduct manual tasks safely

### PATHWAY OPTIONS

Certificate II in Health Support Services

Certificate III in Health Services Assistance

Diploma of Nursing (Enrolled/Division 2) Nursing

### CAREER OUTCOMES

Administration assistant, ward/hospital assistant, orderly, pathology courier, support services worker

Ward support, assistant in nursing (AIN), patient service attendant, operating theatre technician, nursing support worker, nursing assistant, orderly, wardsperson, patient care assistant, patient support assistant

Enrolled nurse

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide



HEALTH

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Kingaroy, Maryborough, Mooloolaba

### DURATION

4 terms

### ATTENDANCE

1 day per week plus 40 hours of vocational placement

### QCE CREDITS

4 credits

Begin your career in health care with this entry-level course. This qualification will give you the foundation skills necessary to work in an assistant role in a health, aged or residential care setting, or to undertake further study in the field. Australia's health care industry is a strong-growth sector with more than 50,000 jobs expected to open in the next five years.

This course will equip you to work with people from diverse backgrounds, recognise healthy body systems, respond to behaviours of concern, and transport patients. Our highly-experienced industry professionals will guide you every step of the way to ensure your transition into the health sector is a success.

\*No cost to student or school. Fully government subsidised for eligible students.



# HOSPITALITY AND COOKERY

## CERTIFICATE II IN HOSPITALITY

COURSE CODE: SIT20316 VETIS FUNDED\*

### CORE UNITS

SITXWHS001	Participate in safe work practices
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
BSBWOR203	Work effectively with others
SITHIND002	Source and use information on the hospitality industry
SITHIND003	Use hospitality skills effectively

### ELECTIVE UNITS

SITHFAB001	Clean and tidy bar areas
SITHFAB002	Provide responsible service of alcohol
SITHFAB004	Prepare and serve non-alcoholic beverages
BSBSUS201	Participate in environmentally sustainable work practices
SITHFAB005	Prepare and serve espresso coffee
SITXFSA001	Use hygienic practices for food safety

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Kingaroy, Mooloolaba

### DURATION

Up to 4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Start your career learning the basic skills and knowledge required to begin your journey in the hospitality industry. Collaborate in group work to become employment ready or continue with further study.

Learn the basic skills to work effectively and safely, discover how to interact with customers, increase your hospitality knowledge and skills and boost your cultural awareness.

Successful completion of this course will enable you to continue on to the Certificate III in Hospitality or enter the workforce at an entry level position.

### PATHWAY OPTIONS

Certificate II in Hospitality (Food and Beverage)

Certificate III in Patisserie or Certificate III in Hospitality

Diploma of Hospitality

### CAREER OUTCOMES

Cafe attendant, catering assistant

Pastry cook  
Food and beverage attendant, barista, bar attendant, waiter

Hotel manager/assistant manager, food and beverage supervisor, front office supervisor

### UNIVERSITY PATHWAYS




For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

# HOSPITALITY AND COOKERY

## CERTIFICATE II IN KITCHEN OPERATIONS

COURSE CODE: SIT20416  VETIS FUNDED\*

### CORE UNITS

SITXFSA001	Use hygienic practices for food safety
SITHCCC001	Use food preparation equipment
SITHCCC005	Prepare dishes using basic methods of cookery
SITHCCC011	Use cookery skills effectively
SITHKOP001	Clean kitchen premises and equipment
BSBWOR203	Work effectively with others
SITXINV002	Maintain the quality of perishable items
SITXWHS001	Participate in safe work practices

### ELECTIVE UNITS

SITHCCC002	Prepare and present simple dishes
SITHCCC007	Prepare stocks, sauces and soups
BSBSUS201	Participate in environmentally sustainable work practices
SITHCCC006	Prepare appetisers and salads
TLIE1005	Carry out basic workplace calculations

### PATHWAY OPTIONS

Certificate II in Kitchen Operations

Certificate III in Patisserie or  
Certificate III in Commercial Cookery  
(Apprenticeship)

### CAREER OUTCOMES

Kitchen assistant, food preparation assistant, kitchen hand

Pastry cook, chef, chef patissier, chef de cuisine



### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Kingaroy, Mooloolaba

### DURATION

Up to 4 terms  
Kingaroy: 8 terms, 1 day per month plus additional skill development on school farms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Get the basic knowledge and skills required to start a career in the kitchen with this introductory level course. This course is perfect if you want to start your career in kitchen operations or go on to further study in this area.

Learn the basics in food preparation and equipment, develop your cookery skills, and understand the procedures in keeping a safe, hygienic work place.

Successful completion of this course will enable you to continue further studies in commercial cookery.

\*No cost to student or school. Fully government subsidised for eligible students.



**DELIVERY**

Face-to-face

**CAMPUS**

Kingaroy

**DURATION**

Up to 6 terms

**ATTENDANCE**

1 day per week

**QCE CREDITS**

8 credits

This course teaches you a range of contemporary hospitality industry skills including food and beverage service, excellence in customer and guest service, communication, Responsible Service of Alcohol (RSA) and coffee making skills (barista).

# HOSPITALITY AND COOKERY

## CERTIFICATE II IN HOSPITALITY

## CERTIFICATE III IN HOSPITALITY (DUAL)

COURSE CODE: SIT20316 | SIT30616

**COURSE UNITS**

BSBWOR203	Work effectively with others
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices
SITHIND002	Source and use information on the hospitality industry
SITXCCS003	Interact with customers
SITHIND003	Use hospitality skills effectively
SITHFAB002	Provide responsible service of alcohol
SITXFSA001	Use hygienic practices for food safety
SITHFAB001	Clean and tidy bar areas
SITHGAM001	Provide responsible gambling services
SITHFAB005	Prepare and serve espresso coffee
SITHFAB007	Serve food and beverage
SITXCCS006	Provide service to customers
SITXHRM001	Coach others in job skills
SITHIND004	Work effectively in hospitality service
SITHFAB016	Provide advice on food
SITHFAB004	Prepare and serve non-alcoholic beverages
SITXFIN001	Process financial transactions
SITHFAB014	Provide table service of food and beverage

**PATHWAY OPTIONS**

Certificate II in Hospitality  
(Food and Beverage)

Certificate III in Patisserie or  
Certificate III in Hospitality

Diploma of Hospitality

**CAREER OUTCOMES**

Cafe attendant, catering assistant

Pastry cook,  
Food and beverage attendant, barista,  
bar attendant, waiter

Hotel manager/assistant manager,  
food and beverage supervisor, front  
office supervisor

**UNIVERSITY PATHWAYS**



For all pathway options, please refer to our Degree Pathways Guide



# HOSPITALITY AND COOKERY

## CERTIFICATE II IN KITCHEN OPERATIONS CERTIFICATE III IN CATERING OPERATIONS (DUAL)

COURSE CODE: SIT20416 | SIT30916

### COURSE UNITS

BSBSUS201	Participate in environmentally sustainable work practices
BSBWOR203	Work effectively with others
SITHCCC001	Use food preparation equipment
SITHCCC002	Prepare and present simple dishes
SITHCCC005	Prepare dishes using basic methods of cookery
SITHKOP001	Clean kitchen premises and equipment
SITXCOM002	Show social and cultural sensitivity
SITXFSA001	Use hygienic practices for food safety
SITXFSA002	Participate in safe food handling practices
SITXHRM001	Coach others in job skills
SITXINV002	Maintain the quality of perishable items
SITXWHS001	Participate in safe work practices
SITHCCC003	Prepare and present sandwiches
SITHCCC006	Prepare appetisers and salads
SITHCCC011	Use cookery skills effectively
SITHCCC008	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC018	Prepare food to meet special dietary requirements
SITHKOP002	Plan and cost basic menus
SITHPAT006	Produce desserts
SITXINV001	Receive and store stock
SITHIND002	Source and use information on the hospitality industry

### PATHWAY OPTIONS

Certificate II in Kitchen Operations

Certificate III in Patisserie or  
Certificate III in Commercial Cookery  
(Apprenticeship)

### CAREER OUTCOMES

Kitchen assistant, food preparation  
assistant, kitchen hand

Pastry cook, chef, chef patissier,  
chef de cuisine



### DELIVERY

Face-to-face

### CAMPUS

Kingaroy

### DURATION

Up to 6 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

8 credits

This entry-level qualification will give you the food service skills to work in the fast-paced environments of catering, and at sporting and entertainment venues, hotel banqueting departments, production kitchens and mobile catering businesses of varying sizes.

If you thrive under pressure, love working with others and the dynamic hospitality industry—this course is for you!



# INFORMATION TECHNOLOGY

## CERTIFICATE III IN INFORMATION, DIGITAL MEDIA AND TECHNOLOGY

COURSE CODE: ICT30115

### CORE UNITS

BSBWHS304	Participate effectively in WHS communication and consultation processes
BSBSUS401	Implement and monitor environmentally sustainable work practices
ICTICT202	Work and communicate effectively in an ICT environment
ICTICT301	Create user documentation
ICTICT302	Install and optimise operating system
ICTSAS301	Run standard diagnostic tests

### ELECTIVE UNITS

ICTICT308	Use advanced features of computer applications
CUADIG302	Author interactive sequence
ICTWEB201	Use social media tools for collaboration
ICTWEB301	Create a simple markup language
ICTWEB302	Build simple websites using commercial programs
ICTWEB303	Produce digital images for the web
BSBEU401	Review and maintain website
BSBSMB413	Design a digital action plan for a small business
BSBSMB301	Investigate micro business opportunities
BSBINN201	Contribute to workplace innovation
ICTICT305	Identify and use current industry specific technologies

#### DELIVERY

Face-to-face

#### CAMPUS

Bundaberg, Gympie, Hervey Bay, Mooloolaba

#### DURATION

7 terms

#### ATTENDANCE

1 day per week

#### QCE CREDITS

8 credits

This specialised stream will focus on innovation and entrepreneurship and will give you the skills you need to work as an ICT technician building and maintaining websites.

You will learn a broad range of practical skills including how to create user documentation, use social media tools, produce images for the web, as well as build, review and maintain simple websites. Our highly experienced teachers are heavily involved in new and emerging technologies and know what employers in the industry are looking for.

Successful completion of this course will qualify you to work as an ICT technician and give you the foundation skills needed to undertake further studies in this field.

#### PATHWAY OPTIONS

Certificate III in Information and Digital Media Technology

Diploma of Website Development  
Diploma of Information Technology Networking

#### CAREER OUTCOMES

Help desk officer, help desk assistant, ICT options support, ICT user support, PC support

Developer programmer, web designer, web design, web developer, network administrator, network analyst

#### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

# MEDIA

## CERTIFICATE III IN SCREEN AND MEDIA (FILM AND TELEVISION)

COURSE CODE: CUA31015

### CORE UNITS

BSBCRT301	Develop and extend critical and creative thinking skills
BSBWHS201	Contribute to health and safety of self and others
CUAIND301	Work effectively in the creative arts industry

### ELECTIVE UNITS

CUASOU202	Perform basic sound editing
CUACAM301	Shoot material for screen productions
CUALGT201	Develop basic lighting skills and knowledge
CUALGT301	Operate basic lighting
CUAPOS201	Perform basic vision and sound editing
CUACAM201	Assist with a basic camera shoot
CUACAM302	Rig camera infrastructure
CUASOU405	Record sound

### PATHWAY OPTIONS

Certificate III in Screen and Media

Diploma of Screen and Media

UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Camera and lighting assistant,  
community radio program maker or  
presenter

Screen producer, interactive media  
designer, cinematographer



For all pathway options, please refer to our Degree Pathways Guide



MEDIA

### DELIVERY

Face-to-face

### CAMPUS

Hervey Bay, Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

6 credits

Make a start on your career in the media with this entry-level course. This qualification will give you the foundation skills needed to work in a number of assistant roles in radio, film and sound. Research shows that creativity, communication and problem-solving will be the most desired skills in the future job market. This course will give you the core skills needed to work in both the creative industries and in corporate settings.

Learn the practical skills and knowledge to write content for a range of media, create visual design components, follow the design process, and develop and extend critical and creative thinking skills. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in media.



MEDIA

**DELIVERY**

Face-to-face

**CAMPUS**

Mooloolaba

**DURATION**

4 terms

**ATTENDANCE**

1 day per week

**QCE CREDITS**

6 credits

Take your business and creative skills to the next level, with impressive creative concepts using a wide range of software applications.

This course is designed in consultation with industry personnel and with the input of students to bring together all the creative skills necessary to create marketing materials both online and in print format for your business or hobby.

You will gain a broad base of diverse yet interrelated areas such as Photoshop, Dreamweaver, InDesign and Flash animation. Develop your skills and knowledge using the Adobe Creative Suite including web design, photo imaging and editing, graphic creation, marketing material and app development.

# MEDIA

## CERTIFICATE III IN SCREEN AND MEDIA (MULTIMEDIA)

COURSE CODE: CUA31015

### CORE UNITS

BSBCRT301	Develop and extend critical and creative thinking skills
BSBWHS201	Contribute to health and safety of self and others
CUAIND301	Work effectively in the creative arts industry

### ELECTIVE UNITS

BSBDES201	Follow a design process
CUAWRT301	Write content for a range of media
CUADIG303	Produce and prepare photo images
CUADIG304	Create visual design components
ICPPRP325	Create graphics using a graphics application
ICTWEB302	Build simple websites using commercial programs
ICTWEB201	Use social media tools for collaboration and engagement
CUADIG201	Maintain interactive content

### PATHWAY OPTIONS

Certificate III in Screen and Media

Diploma of Interactive Digital Media  
Diploma of Digital and Interactive Games  
Diploma of Graphic Design

### CAREER OUTCOMES

Entry level positions in photo manipulation/ correction, 2D/3D animation, web design.

Gaming worker, graphic designer, illustrator, web designer, multimedia designer, animator.

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

# MUSIC AND SOUND PRODUCTION

## CERTIFICATE III IN MUSIC INDUSTRY

COURSE CODE: CUA30915

### CORE UNITS

BSBWHS201	Contribute to health and safety of self and others
CUACMP301	Implement copyright arrangements
CUAIND303	Work effectively in the music industry
CUAMLT302	Apply knowledge of style and genre to music industry practice

### ELECTIVE UNITS

CUAIND304	Plan a career in the creative arts industry
CUAMCP302	Write song lyrics
CUAMLT303	Notate music
CUAMPF302	Prepare for performances
CUAMPF303	Contribute to backup accompaniment
CUAMCP301	Compose simple songs or musical pieces
CUAMPF305	Develop improvisation skills

### PATHWAY OPTIONS

Certificate III in Music Industry

Diploma of Music Industry (Performance) or Diploma of Music Industry (Sound Production)

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Musician, road crew member, performer

Music professionals, music producer, musician (instrumental), sound engineer, sound technician, music professional, audiovisual technician



For all pathway options, please refer to our Degree Pathways Guide



### DELIVERY

Face-to-face

### CAMPUS

Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

7 credits

Turn your love of music into a career in the music industry.

You will receive training in practical musicianship, performance skills and an introduction to a range of music technologies. You'll study music theory, musical styles and songwriting, and develop an understanding of the inner workings of the music industry.

You will also gain invaluable copyright knowledge and work closely with the music business students in a variety of performance and other professional opportunities.



# MUSIC AND SOUND PRODUCTION

## CERTIFICATE III IN LIVE PRODUCTION AND SERVICES

COURSE CODE: CUA30415

### CORE UNITS

BSBWOR301	Organise personal work priorities and development
CUAWHS302	Apply work health and safety practices
CUAPPR304	Participate in collaborative creative projects
SITXCCS303	Provide service to customers
CUAIND301	Work effectively in the creative arts industry
CPCCOHS1001A	Work safely in the construction industry

### ELECTIVE UNITS

CUASOU308	Install and disassemble audio equipment
CUASOU301	Undertake live audio operations
CUASOU306	Operate sound reinforcement systems
CUASOU302	Compile and replay audio material
BSBWOR202	Organise and complete daily work activities
CUASTA202	Assist with bump in and bump out of shows
CUASOU201	Develop basic audio skills and knowledge
CUASMT301	Work effectively backstage during performances
BSBITU303	Design and produce text documents

### DELIVERY

Face-to-face

### CAMPUS

Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

8 credits

Develop the basic skills and knowledge to work as an operator/assistant in audio production for music performances.

You will learn how to provide basic audio production as well as develop essential knowledge of workplace health and safety and effective creative arts industry work practices. Our industry professionals will provide the guidance you need to succeed in our on-campus performance spaces.

Successful completion of this course will give you the skills and knowledge to work as an audio production operator/assistant. You will also have a solid foundation to continue with further study in this area.

### PATHWAY OPTIONS

Certificate III in Live Production and Services

Diploma of Music Industry (Performance) or Diploma of Music Industry (Sound Production)

### CAREER OUTCOMES

Stage production assistant (lighting or vision), props assistant, box office assistant

Music professionals, music producer, musician (instrumental), sound engineer, sound technician, music professional, audiovisual technician

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

TAFE QUEENSLAND

# OPEN DAYS

**MAKE AN INFORMED DECISION  
ABOUT YOUR FUTURE**

## **2018 DATES**

**OCTOBER 12**

Mooloolaba and Nambour campus

**OCTOBER 18**

Gympie campus

**OCTOBER 25**

Bundaberg campus

Don't miss your chance to tour our campuses, talk to our friendly staff and discuss the right course for you!

For more information, please visit  
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**MAKE  
GREAT  
HAPPEN**

**tafe**  
Queensland



**DELIVERY**

Online

**CAMPUS**

N/A

**DURATION**

Up to 6 terms

**ATTENDANCE**

Self guided

**QCE CREDITS**

7 credits

You'll gain the basic skills needed to work across a range of customer service, retail and sales positions.

This qualification is built specifically to give you the practical skills to work within the retail industry. You'll be empowered with training in engaging the customer, working effectively in a team and how to sell to the retail customer. Give yourself a competitive edge and increase your desirability with potential employers.

Successful completion of this course enables you to work in retail, sales and customer service in a large range of roles. You'll also gain valuable general customer service skills in line with industry standards and practices.

# RETAIL

## CERTIFICATE III IN RETAIL

COURSE CODE: SIR30216

**CORE UNITS**

SIRXCEG001	Engage the customer
SIRXCOM002	Work effectively in a team
SIRXWHS002	Contribute to workplace health and safety
SIRXIND001	Work effectively in a service environment
SIRXCEG003	Build customer relationships and loyalty
SIRXCEG002	Assist with customer difficulties
SIRXRSK001	Identify and respond to security risks
SIRXSLS001	Sell to the retail customer

**ELECTIVE UNITS**

SIRRINV001	Receive and handle retail stock
SIRXPDK001	Advise on products and services
SIRRMER001	Produce visual merchandise displays
SIRXIND003	Organise personal work requirements
SIRXIND002	Organise and maintain the store environment

**PATHWAY OPTIONS**

Certificate III in Retail

Diploma of Retail Management

**CAREER OUTCOMES**

Supervisor, retail assistant/salesperson

Retail manager (general), retail buyer, retail supervisor/manager, manager/assistant manager, retail manager



# RETAIL

## CERTIFICATE III IN COMMUNITY PHARMACY

COURSE CODE: SIR30116

### CORE UNITS

HLTWHS001	Participate in workplace health and safety
SIRCIND001	Work effectively in a community pharmacy
SIRCCCS002	Provide and promote services to pharmacy customers
SIRCIND002	Support the supply of pharmacy medicines and pharmacist only medicines
SIRCDIS001	Assist customers with prescriptions
SIRCINF001	Use pharmacy practices for infection control
SIRCPPA008	Assist customers with products for gastro-intestinal conditions
SIRCPPA010	Assist customers with analgesic and anti-inflammatory products
SIRCPPA005	Assist customers with cough and cold relief products
SIRCPPA009	Assist customers with allergy relief products
SIRCPPA006	Assist customers with skin and anti-fungal products

### ELECTIVE UNITS

SIRXSL001	Sell to the retail customer
SIRRINV001	Receive and handle retail stock
SIRCPPA002	Assist customers with eye and ear care products
SIRCPPA004	Assist customers with oral care products
SIRXRSK001	Identify and respond to security risks
SIRCPPA003	Assist customers with first aid products
SIRRMER001	Produce visual merchandise displays
SIRCPPA001	Assist customers with vitamins, minerals and supplements

### PATHWAY OPTIONS

Certificate III in Community Pharmacy

Diploma of Retail Management

### CAREER OUTCOMES

Pharmacy sales assistant, pharmacy sales consultant

Retail manager (general), retail buyer, retail supervisor/manager, manager/assistant manager, retail manager



RETAIL

### DELIVERY

Online

### CAMPUS

N/A

### DURATION

Up to 6 terms

### ATTENDANCE

Self guided

### QCE CREDITS

8 credits

You will learn how to apply pharmacy product and service knowledge along with retail skills to provide service to customers in a community pharmacy environment.

On successful completion of this course you will know how to operate within the legislative framework, regulations and protocols that apply to community pharmacy, assist in the dispensary, create and maintain displays, perform stock control and work on the counter to serve pharmacy medicines and pharmacist only medicines.



# SPORT AND RECREATION

## CERTIFICATE II IN OUTDOOR RECREATION

COURSE CODE: SIS20213 VETIS FUNDED\*

CORE UNITS	
SISXOHS101A	Follow occupational health and safety policies
SISXIND101A	Work effectively in sport and recreation environments
SISOODR201A	Assist in conducting outdoor recreation sessions
SISOOPS201A	Minimise environmental impact
HLTAID003	Provide first aid
ELECTIVE UNITS	
SISXEMR201A	Respond to emergency situations
SISCAQU202A	Perform basic water rescues*
SISFFIT005	Provide healthy eating information
SISOCYT201A	Select, set up and maintain a bike*
SISOCYT202A	Demonstrate basic cycling skills*
SISXFAC207	Maintain sport, fitness and recreation equipment for activities
SISXCCS001	Provide quality service
SISOBWG201A	Demonstrate bushwalking skills in a controlled environment*
SISONAV201A	Demonstrate navigation skills in a controlled environment*
SITTGDE304	Prepare and present tour commentaries or activities

\*units subject to availability

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Mooloolaba

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

This program will help you take the first steps to a successful career in outdoor recreation. The qualification reflects the role of individuals who apply the skills and knowledge to work in the sport and outdoor recreation industry including activities such as bushwalking and mountain biking.

Successful completion of this program will see you providing support in sport and recreation programs in locations such as fitness centres, outdoor sporting grounds or complexes and aquatic centres.

### PATHWAY OPTIONS

Certificate II in Outdoor Recreation

Certificate III in Outdoor Recreation,  
Certificate III in Fitness

Certificate IV in Outdoor Recreation,  
Certificate IV in Fitness

Diploma of Sport Development

### CAREER OUTCOMES

Outdoor recreation assistant  
(examples include bushwalking,  
canoeing)

Outdoor recreation activity guide,  
sport instructor, group exercise  
instructor

Outdoor adventure instructor or guide,  
personal trainer

Tour operations manager, outdoor  
guide (uncontrolled environments),  
expedition leader, outdoor  
education camp manager, sports  
coach, fitness centre manager,  
facility manager, sport and  
communities officer

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

TAFE QUEENSLAND

# FEE-FREE COURSES

FINISHING **HIGH SCHOOL**  
AND WONDERING WHAT  
TO **DO NEXT?**

FEE-FREE TRAINING IS AVAILABLE TO STUDENTS WHO GRADUATED YEAR 12 IN QUEENSLAND IN 2018. FIND OUT WHICH COURSES ARE FEE-FREE IN 2019.

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RTO No. 0275 | CRICOS No. 03020E





# SPORT AND RECREATION

## CERTIFICATE II IN SPORT AND RECREATION

COURSE CODE: SIS20115 VETIS FUNDED\*

COURSE UNITS	
BSBWOR202	Organise and complete daily work activities
HLTAID003	Provide first aid
HLTWHS001	Participate in workplace health and safety
SISXCAI002	Assist with activity sessions
SISXCCS001	Provide quality service
SISXEMR001	Respond to emergency situations
SISXIND001	Work effectively in sport, fitness and recreation environments
SISXIND002	Maintain sport, fitness and recreation industry knowledge
SISXFAC001	Maintain equipment for activities
SISXFAC002	Maintain sport, fitness and recreation facilities
SISFFIT001	Provide health screening and fitness orientation
SISFFIT006	Conduct fitness appraisals
SISFFIT005	Provide healthy eating information

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Mooloolaba

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

This course will place you on track to provide assistance at community recreation centres, outdoor sporting grounds and aquatic centres, or progress into further studies that will help break ground in your career. The sport and recreation industry is forecast to continue its already impressive growth with more than 50,000 jobs set to become available over the next five years.

Offering hands-on experience that will have you working toward your career, this course will teach you how to provide first aid, assist with activity sessions and work effectively in sport, fitness and recreation environments. Industry experienced teachers will provide all the support you need to succeed.

### PATHWAY OPTIONS

Certificate II in Sport and Recreation

Certificate III in Fitness

Certificate IV in Fitness

Diploma of Sport Development

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Athlete, sports coach, sports/fitness workers, community activities assistant, customer service assistant

Gym instructor, group exercise instructor, community activities assistant, recreation assistant

Personal trainer

Sports coach/trainer, sports official



For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

# SPORT AND RECREATION

## CERTIFICATE III IN FITNESS UPGRADE\*

COURSE CODE: SIS30315

CORE UNITS	
SISFFIT004	Incorporate anatomy and physiology principles into fitness programming
SISFFIT002	Recognise and apply exercise considerations for specific populations
SISFFIT003	Instruct fitness programs
SISFFIT014	Instruct exercise to older clients
SISFFIT007	Instruct group exercise sessions
SISFFIT011	Instruct approved community fitness programs
HLTAID001	Provide cardiopulmonary resuscitation
BSBRK401	Identify risk and apply risk management processes

\* Upgrade qualification from Certificate II in Sport and Recreation. In addition to the Certificate II in Sport and Recreation units completed as a prerequisite



SPORT AND RECREATION

### DELIVERY

Online, Blended delivery

### CAMPUS

Bundaberg, Gympie, Hervey Bay, Mooloolaba

### DURATION

2 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

8 credits

### PATHWAY OPTIONS

Certificate II in Sport and Recreation and Certificate III in Fitness

Certificate IV in Fitness

Diploma of Sport Development

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Fitness instructor, gym instructor, sports/fitness workers, community activities assistant, customer service assistant

Personal trainer

Sports coach/trainer, sports official



For all pathway options, please refer to our Degree Pathways Guide


Establish yourself in fitness with this entry-level qualification. You'll be equipped with a broad range of knowledge needed to work as a fitness or exercise instructor.

You will learn the basic knowledge needed to succeed in areas like fitness program instruction, provision of healthy eating information, and introduction of exercise for older clients. You may also have a chance to specialise in areas like aqua or group exercise instructor.

Successfully completing this program will allow you to seek employment as a qualified exercise instructor. You will be able to take your skills and work anywhere in Australia, or move into further study to expand your options.

# TOURISM

## CERTIFICATE II IN TOURISM

COURSE CODE: SIT20116  VETIS FUNDED\*

### CORE UNITS

SITTIND001	Source and use information on the tourism and travel industry
SITXCCS003	Interact with customers
SITXCOM002	Show social and cultural sensitivity
SITXWHS001	Participate in safe work practices

### ELECTIVE UNITS

SITXCCS002	Provide visitor information
BSBSUS201	Participate in environmentally sustainable work practices
SITXCOM001	Source and present information
BSBWOR204	Use business technology
SITTTSL004	Provide advice on Australian destinations
SITHFAB002	Provide responsible service of alcohol
BSBWOR203	Work effectively with others

### DELIVERY

Face-to-face

### CAMPUS

Hervey Bay, Mooloolaba

### DURATION

Up to 4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

4 credits

Start your career in tourism with this entry-level course. This course will qualify you to work across a number of strong-growth industries such as tourism, business and events.

You will gain the knowledge to undertake routine tasks in using business technology, providing advice on Australian tourism destinations, providing visitor information, and understanding cultural sensitivity. Our highly-experienced team of industry professionals are the best in the business and will give you the tools you need to get ahead.

### PATHWAY OPTIONS

Certificate II in Tourism

Certificate III in Tourism

Diploma of Tourism and Travel or  
Diploma of Events or  
Diploma of Hospitality

### CAREER OUTCOMES

Tour guide, tourism bureau officer,  
tourism information officer

Reservation sales agent (tour  
operator), marine tourism assistant,  
cellar door salesperson and guide

Travel consultant, travel and tour  
advisor, travel information officer,  
event/conference manager, event  
coordinator or hotel manager/  
assistant manager, food and  
beverage supervisor, front office  
supervisor

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide

\*No cost to student or school. Fully government subsidised for eligible students.

# TOURISM

## CERTIFICATE III IN TOURISM UPGRADE\*

COURSE CODE: SIT30116

### COURSE UNITS

SITTTSL005	Sell tourism products and services
BSBITU306	Design and produce business documents
SITXCCS006	Provide service to customers
SIRXPDK001	Advise on products and services

\* Upgrade qualification from Certificate II in Tourism. In addition to the Certificate II in Tourism units completed as a prerequisite.

### PATHWAY OPTIONS

Certificate III in Tourism

Diploma of Tourism and Travel or  
Diploma of Events or  
Diploma of Hospitality

### CAREER OUTCOMES

Reservation sales agent (tour operator), marine tourism assistant, cellar door salesperson and guide

Travel consultant, travel and tour advisor, travel information officer event/conference manager, event coordinator or hotel manager/assistant manager, food and beverage supervisor, front office supervisor

### UNIVERSITY PATHWAYS



For all pathway options, please refer to our Degree Pathways Guide



TOURISM

### DELIVERY

Face-to-face

### CAMPUS

Hervey Bay, Mooloolaba

### DURATION

2 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

8 credits

This course will provide you with the latest practical and technical skills and knowledge to kick-start your career in an ever-changing travel and tourism industry.

The travel industry is one of the most exciting and diverse industries to work in. The possibilities are endless!

Learn about exciting new destinations, products and services, cruising and operating globally recognised reservation programs. You'll explore the latest travel trends, e-business and airfare creation.



**DELIVERY**

Face-to-face

**CAMPUS**

Hervey Bay, Nambour

**DURATION**

4 terms

**ATTENDANCE**

1 day per week

**QCE CREDITS**

8 credits

Has a career in photography caught your eye? A Certificate III in Visual Arts with a photography specialisation may be what you are looking for to test your skills.

This course will cover digital imaging post-production techniques and has an artistic skills component. You will also gain experience in studio photography and work with all the professional equipment associated with professional studio production.

# VISUAL ARTS

## CERTIFICATE III IN VISUAL ARTS (PHOTOGRAPHY)

COURSE CODE: CUA31115

**CORE UNITS**

BSBWHS201	Contribute to health and safety of self and others
CUAACD201	Develop drawing skills to communicate ideas
CUAPPR301	Produce creative work
CUARES301	Apply knowledge of history and theory to own arts practice

**ELECTIVE UNITS**

BSBCRT301	Develop and extend critical and creative thinking skills
CUAPHI305	Use wet darkroom techniques to produce monochrome photographs*
CUAPRI301	Produce prints
BSBDES301	Explore the use of colour
CUADIG303	Produce and prepare photo images
CUADIG305	Produce digital images
CUAPHI302	Capture photographic images
CUAPPR302	Document the creative work progress

\*An alternative elective will be offered at Hervey Bay campus

**PATHWAY OPTIONS**

Certificate III in Visual Arts  
(Photography Specialisation)

Diploma of Photography  
and Photo Imaging or  
Diploma of Graphic Design

**CAREER OUTCOMES**

Introductory skills related to  
employment within art or commercial  
areas of photography

Photographer or graphic designer,  
multimedia designer, web designer

**UNIVERSITY PATHWAYS**



For all pathway options, please refer to our Degree Pathways Guide



# VISUAL ARTS

## CERTIFICATE III IN VISUAL ARTS (2D/3D ARTS)

COURSE CODE: CUA31115

### CORE UNITS

BSBWHS201	Contribute to health and safety of self and others
CUAACD201	Develop drawing skills to communicate ideas
CUAPPR301	Produce creative work
CUARES301	Apply knowledge of history and theory to own arts practice

### ELECTIVE UNITS

#### All campuses

CUAACD301	Produce drawings to communicate ideas
CUADRA301	Produce drawings
CUAPAI201	Develop painting skills
CUAPAI301	Produce paintings
CUAPPR304	Participate in collaborative creative projects

#### Nambour campus

CUACER301	Produce ceramics
CUASCU301	Produce sculpture
CUACER401	Experiment with techniques to produce ceramics

#### Bundaberg campus

BSBDES301	Explore the use of colour
CUASCU201	Develop sculptural skills
CUAPRI301	Produce prints

### PATHWAY OPTIONS

Certificate III in Visual Arts  
(2D/3D Specialisation)

Diploma of Photo Imaging or  
Diploma of Graphic Design

### UNIVERSITY PATHWAYS

### CAREER OUTCOMES

Introductory skills related to  
employment within art and  
commercial art

Printmaking, illustrator, painter  
or graphic designer, multimedia  
designer, web designer



For all pathway options, please refer to our Degree Pathways Guide



VISUAL ARTS

### DELIVERY

Face-to-face

### CAMPUS

Bundaberg, Nambour

### DURATION

4 terms

### ATTENDANCE

1 day per week

### QCE CREDITS

8 credits

Begin your career in the arts with this entry-level qualification. This course will hone your skills to work as a visual artist across a number of mediums, as well as giving you the foundation knowledge needed to undertake further study in the field.

This qualification will give you the core skills needed to work in both the creative industries and in corporate settings.

This course will give you the practical skills and knowledge to explore the use of colour, use drawing and paintings to communicate ideas, and developing critical thinking techniques. Our highly experienced and passionate teaching team have years of industry experience and will give you the one-on-one guidance needed to prepare you for a career in media.

# 2019 PROGRAMS

## BY LOCATION

### BUNDABERG

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
CPC10111	Certificate I in Construction	3	20
MST20616	Certificate II in Applied Fashion Design and Technology	4	28
AUR20716	Certificate II in Automotive Vocational Preparation	4	16
UEE22011	Certificate II in Electrotechnology	4	26
MEM20413	Certificate II in Engineering Pathways	4	27
MSF20516	Certificate II in Furniture Making Pathways	4	22
HLT23215	Certificate II in Health Support Services	4	29
SIT20316	Certificate II in Hospitality	4	32
SIT20416	Certificate II in Kitchen Operations	4	31
SIS20213	Certificate II in Outdoor Recreation	4	42
52700WA	Certificate II in Plumbing	4	21
SHB20116	Certificate II in Retail Cosmetics	4	18
SHB20216	Certificate II in Salon Assistant	4	19
SIS20115	Certificate II in Sport and Recreation	4	44
CHC30113	Certificate III in Early Childhood Education and Care	8	25
SIS30315	Certificate III in Fitness (upgrade qualification from Certificate II in Sport and Recreation)	8*	45
ICT30115	Certificate III in Information, Digital Media and Technology	8	34
CUA31115	Certificate III in Visual Arts (2D/3D Arts)	8	49

### GYMPIE

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
MST20616	Certificate II in Applied Fashion Design and Technology	4	28
AUR20716	Certificate II in Automotive Vocational Preparation	4	16
UEE22011	Certificate II in Electrotechnology	4	26
MEM20413	Certificate II in Engineering Pathways	4	27
HLT23215	Certificate II in Health Support Services	4	29
SIT20316	Certificate II in Hospitality	4	32
SIT20416	Certificate II in Kitchen Operations	4	33
SIS20213	Certificate II in Outdoor Recreation	4	42
52700WA	Certificate II in Plumbing	4	21
SHB20116	Certificate II in Retail Cosmetics	4	18
SHB20216	Certificate II in Salon Assistant	4	19
SIS20115	Certificate II in Sport and Recreation	4	44
CHC30113	Certificate III in Early Childhood Education and Care	8	25
SIS30315	Certificate III in Fitness (upgrade qualification from Certificate II in Sport and Recreation)	8*	45
ICT30115	Certificate III in Information, Digital Media and Technology	8	34

### HERVEY BAY

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
CPC10111	Certificate I in Construction	3	20
MST20616	Certificate II in Applied Fashion Design and Technology	4	28
AUR20716	Certificate II in Automotive Vocational Preparation	4	16
UEE22011	Certificate II in Electrotechnology	4	26
MEM20413	Certificate II in Engineering Pathways	4	27
MSF20516	Certificate II in Furniture Making Pathways	4	22
AHC20516	Certificate II in Horticulture	4	14
SIT20316	Certificate II in Hospitality	4	32
SIT20416	Certificate II in Kitchen Operations	4	33
SIS20213	Certificate II in Outdoor Recreation	4	42
SHB20116	Certificate II in Retail Cosmetics	4	18
AHC21216	Certificate II in Rural Operations	4	15
SHB20216	Certificate II in Salon Assistant	4	19
SIS20115	Certificate II in Sport and Recreation	4	44
SIT20116	Certificate II in Tourism	4	46
CHC30113	Certificate III in Early Childhood Education and Care	8	25
SIS30315	Certificate III in Fitness (upgrade qualification from Certificate II in Sport and Recreation)	8*	45
ICT30115	Certificate III in Information, Digital Media and Technology	8	34
CUA31015	Certificate III in Screen and Media (Multimedia)	6	36
SIT30116	Certificate III in Tourism (upgrade qualification from Certificate II in Tourism)	8*	47
CUA31115	Certificate III in Visual Arts (Photography)	8	48



# APPLICATIONS OPEN JULY 10

Please visit <https://tafeapply.com> using the below application codes:

**TQEC1901** for Nambour, Mooloolaba, Gympie, Bundaberg, Hervey Bay and Maryborough campuses

**TQSW1901** for Kingaroy and Nurunderi (Cherbourg) campuses

## KINGAROY

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
CPC10111	Certificate I in Construction	3	20
AUR20716	Certificate II in Automotive Vocational Preparation	4	16
UEE22011	Certificate II in Electrotechnology (Career Start)	4	26
MEM20413	Certificate II in Engineering Pathways	4	27
SIT20316	Certificate II in Hospitality	4	30
SIT20316   SIT30616	Certificate II in Hospitality   Certificate III in Hospitality (Dual)	8	32
HLT2315	Certificate II in Health Support Services	4	29
AHC21216	Certificate II in Rural Operations	4	15
SIT20416	Certificate II in Kitchen Operations	4	31
SIT20416   SIT30916	Certificate II in Kitchen Operations   Certificate III Catering Operations (Dual)	8	33
SHB20216	Certificate II in Salon Assistant	4	19
CHC30113	Certificate III in Early Childhood Education and Care	8	25

## MARYBOROUGH

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
HLT23215	Certificate II in Health Support Services	4	29

## MOOLOOLABA

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
MST20616	Certificate II in Applied Fashion Design and Technology	4	28
HLT23215	Certificate II in Health Support Services	4	29
SIT20316	Certificate II in Hospitality	4	30
SIT20416	Certificate II in Kitchen Operations	4	31
SIS20213	Certificate II in Outdoor Recreation	4	42
SHB20116	Certificate II in Retail Cosmetics	4	18
SHB20216	Certificate II in Salon Assistant	4	19
SIS20115	Certificate II in Sport and Recreation	4	44
SIT20116	Certificate II in Tourism	4	46
CHC30113	Certificate III in Early Childhood Education and Care	8	25
SIS30315	Certificate III in Fitness (upgrade qualification from Certificate II in Sport and Recreation)	8*	45
ICT30115	Certificate III in Information, Digital Media and Technology	8	34
CUA31015	Certificate III in Screen and Media (Multimedia)	6	36
SIT30116	Certificate III in Tourism (upgrade qualification from Certificate II in Tourism)	8*	47

## NAMBOUR

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
CPC10111	Certificate I in Construction	3	20
AUR20716	Certificate II in Automotive Vocational Preparation	4	16
UEE22011	Certificate II in Electrotechnology (Career Start)	4	26
MEM20413	Certificate II in Engineering Pathways	4	27
52700WA	Certificate II in Plumbing	4	21
CUA30415	Certificate III in Live Production and Services	8	38
CUA30915	Certificate III in Music Industry	7	37
CUA31015	Certificate III in Screen and Media (Film and Television)	6	35
CUA31115	Certificate III in Visual Arts (2D/3D Arts)	8	49
CUA31115	Certificate III in Visual Arts (Photography)	8	48

## NURUNDERI (CHERBOURG)

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
SHB20216	Certificate II in Salon Assistant	4	19

## ONLINE

CODE	PROGRAM NAME	QCE CREDITS	PAGE NUMBER
CHC22015	Certificate II in Community Services (Application code TQSW1901)	4	24
BSB30115	Certificate III in Business (Application code TQEC1901)	8	23
SIR30116	Certificate III in Community Pharmacy (Application code TQEC1901)	8	41
SIR30216	Certificate III in Retail (Application code TQEC1901)	7	40
CHC30113	Certificate III in Early Childhood Education and Care (Application code TQEC1901)	8	25

\*8 in total when including Certificate II

Programs are subject to change and commencement is subject to sufficient student numbers.



## CAMPUS LOCATIONS

### WIDE BAY BURNETT

#### **Bundaberg**

118 Walker Street  
Bundaberg QLD 4670

#### **Gympie**

71 Cartwright Road  
Gympie QLD 4570

#### **Hervey Bay**

47–95 Urraween Road  
Pialba QLD 4655

#### **Kingaroy**

Corner Bunya Highway  
and Geritz Road  
Kingaroy QLD 4610

#### **Maryborough**

89 Adelaide Street  
Maryborough QLD 4650

#### **Nurunderi (Cherbourg)**

Collins Road  
Cherbourg QLD 4605

### SUNSHINE COAST

#### **Maroochydore**

170 Horton Parade  
Maroochydore QLD 4558

#### **Mooloolaba**

34 Lady Musgrave Drive  
Mountain Creek QLD 4557

#### **Nambour**

91 Windsor Road  
Nambour QLD 4560

#### **Sunshine Coast Health Institute**

6 Doherty Street  
Birtinya QLD 4575